



Application for a vacation placement

Please complete in black ink

Title (eg Mr, Mrs, Miss, Ms, Dr)	Surname (English)	(Chinese)
First names (underline name used)	(Chinese)	
Home address		
		Date at this address
Home telephone number	Home email address	
Term time/other address (delete as appropriate)		
		Date at this address
Term telephone number	Term email address	
Mobile telephone number		
Nationality		
Will you require a work permit to work in Hong Kong?		
Date of birth	Male/female	

Languages - for Mandarin/Cantonese please complete the Chinese proficiency form

Please indicate level of proficiency

	Spoken (eg Basic, Good, Fluent, Native)	Reading (eg Basic, Good, Excellent, Native)	Written (eg Basic, Good, Excellent, Native)
English			
Others			
Others			

Schools

Which primary and secondary schools did you attend?

	from age	to age
	from age	to age

Please list the A levels (or equivalent) you have passed. If you have been educated outside Hong Kong, please feel free to use a separate page (remembering to list the dates, subjects and grades or marks you obtained).

Year	Examination	Subject	Grade

If you were to apply for a training contract, in which year do you wish to commence the training contract?

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University

University _____ College (if appropriate) _____

Dates of attending _____ to _____

Degree subject _____

Please list subjects studied (and, in each case, marks given in percentages and grades obtained) and yet to be studied and/or, where applicable attach official transcripts

1st Year _____

2nd Year _____

3rd Year _____

4th Year _____

Have you been awarded any scholarships, university awards or prizes?

Reference

Please provide your academic referee's contact details. We will contact your referee by email unless you inform us that he/she would rather be contacted by post or telephone.

Dates preferred for a placement

1st preference _____ to _____

2nd preference _____ to _____

3rd preference _____ to _____

Please outline your main hobbies outside of your legal studies or work experience.

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Please write (in your own hand) one or two pages on your background, career, interests and aspirations. You may wish to mention any positions of responsibility held at school or subsequently, any regular employment or other work experience, any sporting or other achievements and any particular interests and personal qualities which are significant). Please also state briefly why you are making this application. (You may continue on the reverse of this page, but please do not insert additional sheets. You may also attach a copy of your CV.

Please be sure to sign and date the form.

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Date

Signature

The firm will process any information you provide in accordance with the Personal Data (Privacy) Ordinance. The firm will process this data for the purpose of this (or any future) application and, if you are successful, your future employment.

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How did you first hear about Freshfields Bruckhaus Deringer and what sources of information did you find most useful when researching the firm?

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The firm operates a policy of equal opportunity for employment and advancement. To assist us in monitoring this policy, please provide details of your ethnic origin.

You are not required to complete this form, but are encouraged to do so to ensure that the survey is as accurate as possible.

The information you supply will be kept in strict confidence and will be used for statistical purposes only. It does not form part of the selection procedure.

Please indicate below how you would describe your ethnic origin (tick the appropriate box):

Chinese

Asian

White/European (including UK)

Afro-Caribbean

African

Other (please specify)

Date

Signature

Please return this with your application form.